

Handel [REDACTED]
[REDACTED]

December [REDACTED], 2004

Dear Mr. [REDACTED],

This letter is in reply to your questions about John [REDACTED]'s membership. Mr. Smith had the membership of Kim [REDACTED] transferred to him on [REDACTED]/2001. He used the services of a company named [REDACTED] from Seattle, WA. [REDACTED] originally purchased the membership in August of 1991. Mr. [REDACTED] was entitled to use one week every year in one of our resorts or at others through exchange, and he was entitled to use that time during the high season (meaning, basically, that it can be used at any time except holidays). The membership number you have is outdated; his new membership number was [REDACTED], which he had acquired after he upgraded his membership. His membership is current and has two weeks available, with one expiring on [REDACTED]/05.

Concerning your questions about claiming the asset, the procedure our club uses to make changes in ownership is through transfer. I have enclosed the forms and invoices relating to membership transfer, and there is also a "packet" available online as an Adobe Acrobat file that has the necessary forms. You should note, however, that it is designed for the use of members wishing to sell their membership, so you should ignore the language pertaining to sale of membership. The package also has more thorough information about our club. It can be found at: [www.\[REDACTED\].pdf](http://www.[REDACTED].pdf). I will also mail or fax a hard copy at your request.

If there is anything else I can do for you, please let me know,

David Robinson
Americas Travel and Vacation Club

Enclosures